

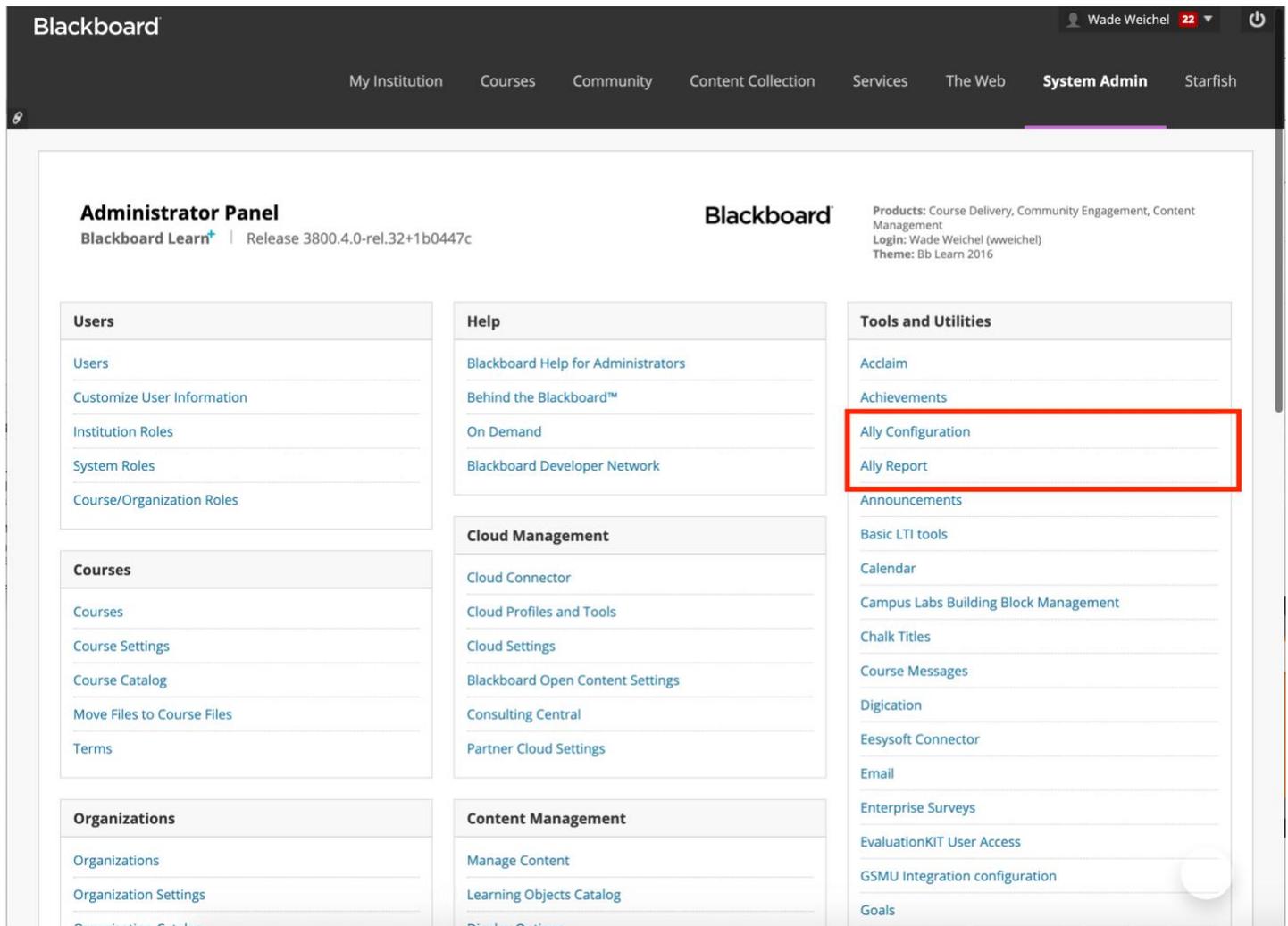
Ally Report and Configuration Access in Blackboard Learn

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1. Integrated Links (default System Administrators and similar roles)

By default, the links for accessing the Ally Report and Configuration are located on the System Admin tab under the Tools module. If an administrator role has full system administrator access or a similar system role with access to the module, they will have access to the links. Clicking these links will open the Ally pages and does not require the user to enter any credentials as the credentials are built into the settings for the Ally building block and integration settings.

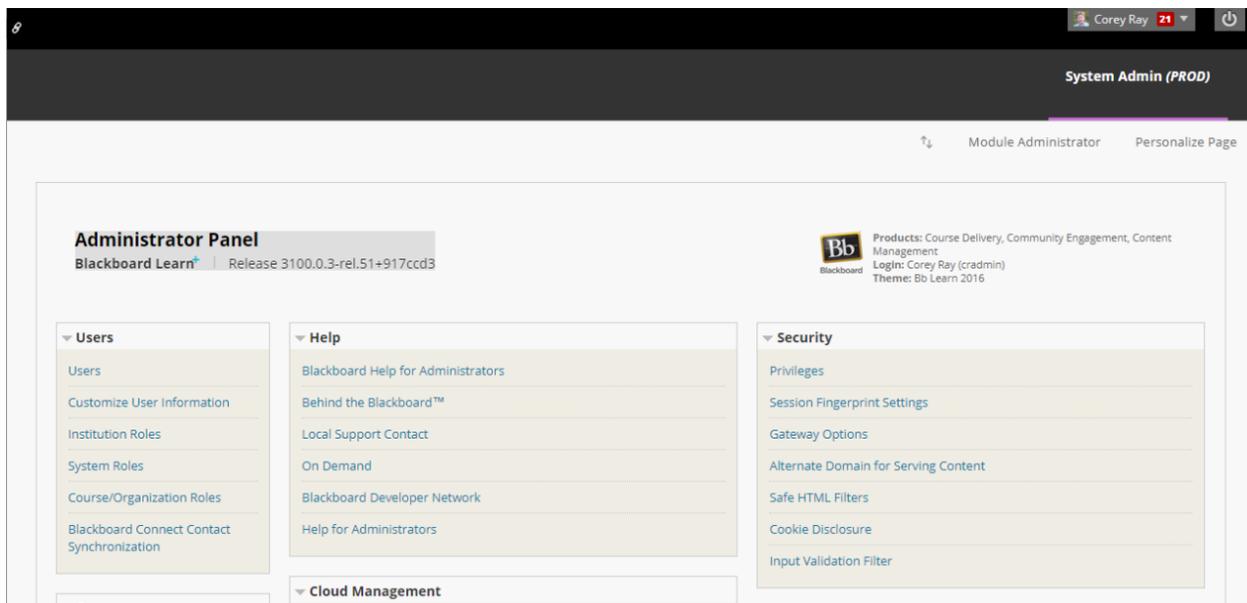


2. Custom System Role

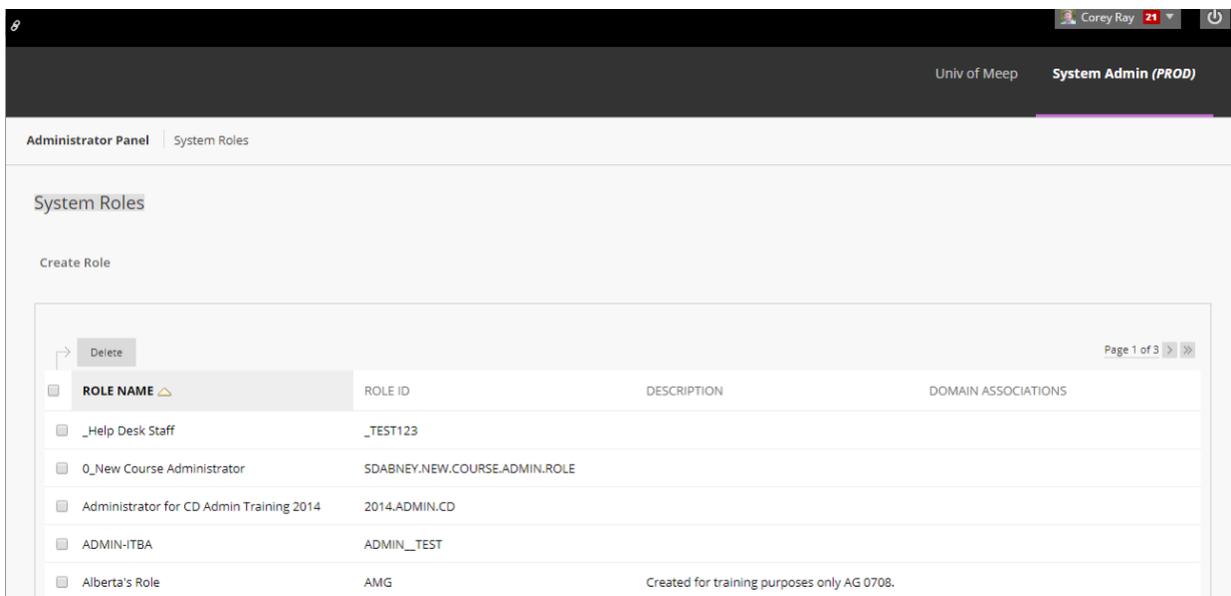
For many there may be a desire to have a restricted system role to provide access to the Ally Report and Configuration. Learn does not currently have a specific Ally associated privilege to add/edit to an existing system role. However, you can create a new system administrator role as outlined below and provide a user this custom administrator role or add it as a secondary administrator role to ensure access to the report is possible. This role does not require any link or credential sharing.

Steps:

1. From the System Admin tab, go to System Roles.



2. Click Create Role.



3. Add a Role Name such as “Ally Institutional Report” and submit.

Create System Role

* Indicates a required field.

ROLE PROPERTIES

* Role Name

* Role ID

Description
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

This system [admin](#) role has restricted access and can view/read only Goals and can browse and view the Ally Institutional Report.

Character count: 130

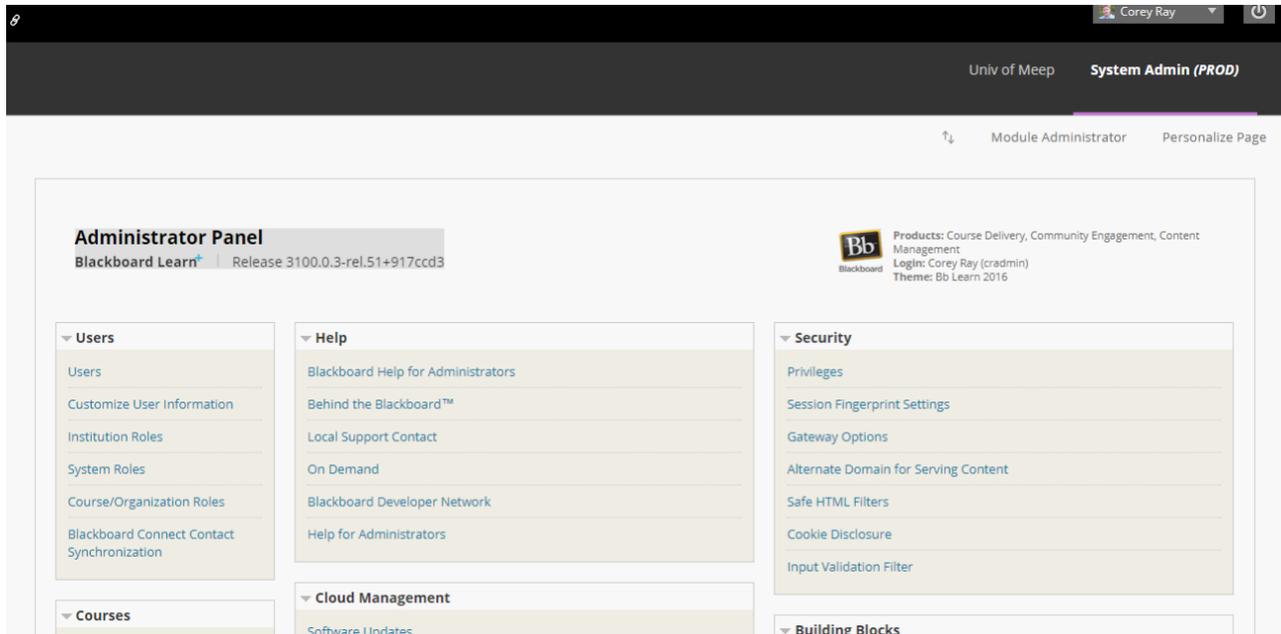
Click **Submit** to proceed. Click **Cancel** to go back.

4. From the Privileges page of your new System Role:
 - a. Change to Show All.
 - b. Select checkbox for “All”.
 - c. Select Restrict Privileges.
 - d. Click OK.
5. Search for Administrator Panel in the search box.
 - a. Locate the one listed as “Administrator Panel”.
 - b. Select the checkbox next to it.
 - c. Select to Permit Privileges.
 - d. Click OK.

Privileges: ▾

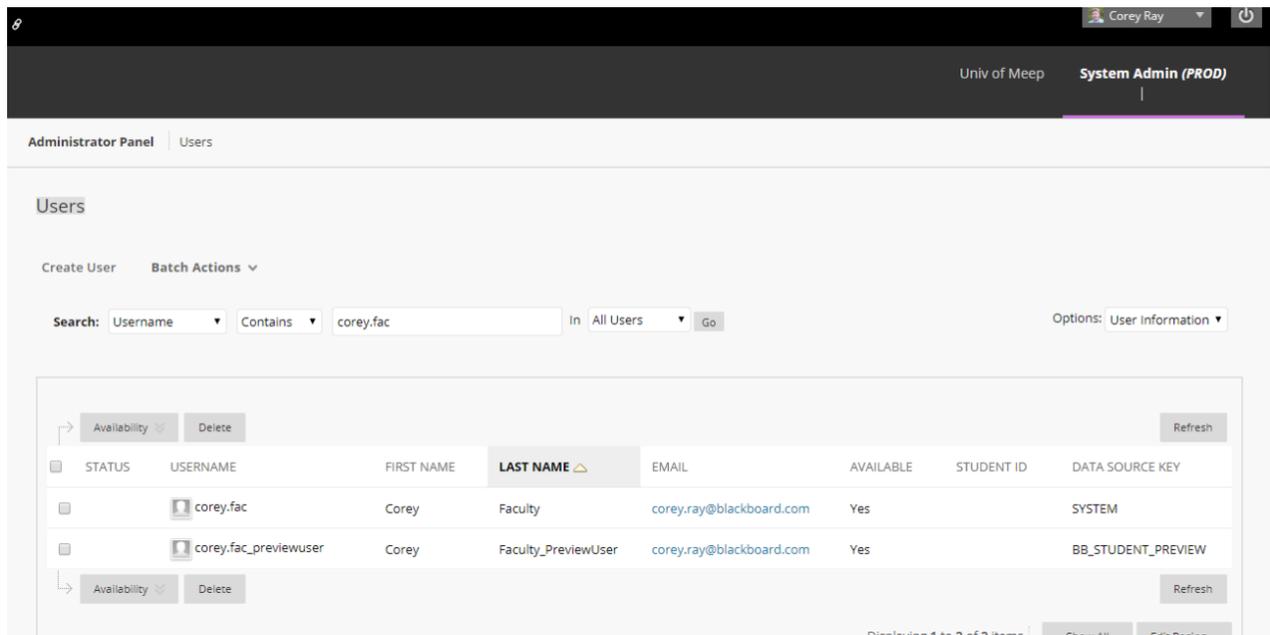
<input type="checkbox"/>	Permitted ▲	Privileges
<input checked="" type="checkbox"/>	✓	Administrator Panel
<input type="checkbox"/>		Administrator Panel (Building Blocks)

6. From the System Admin tab, go to Users.



7. Search for the user who needs access to the report.

8. Select the edit option from the contextual menu.

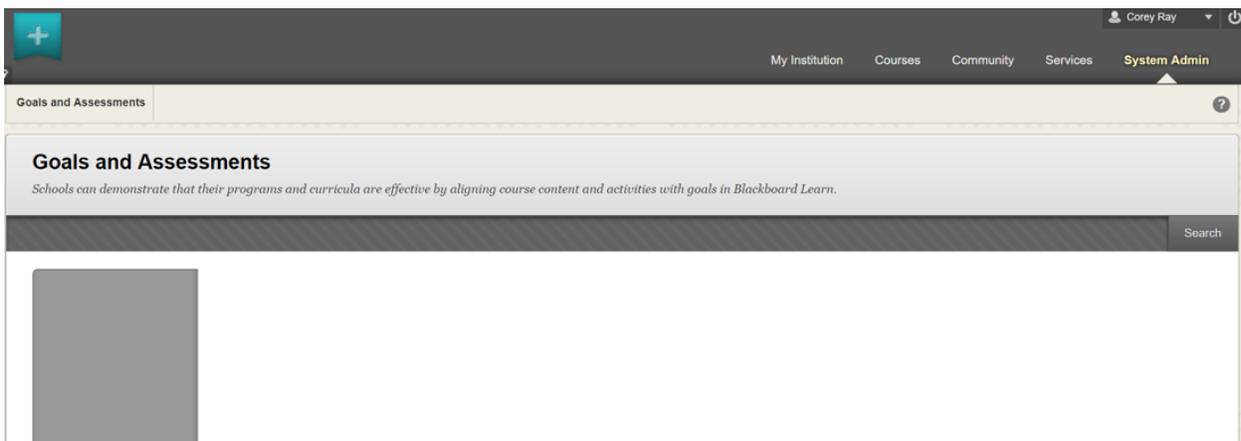
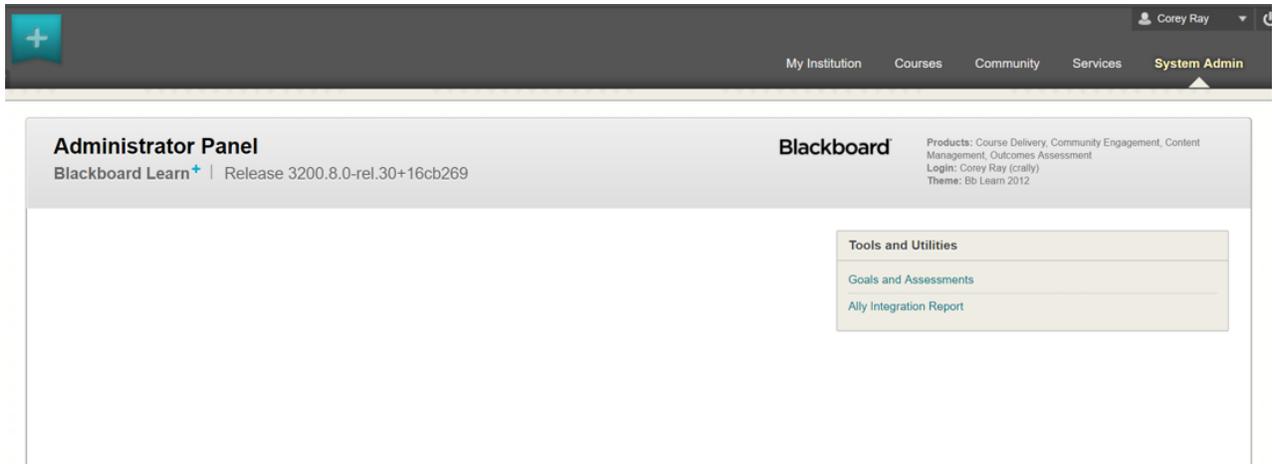


9. Update the System Admin role of the user to include "Ally Institutional Report".

10. Click submit.

11. The user should now see the System Admin tab with only the Tools and Utilities module and links to Goals and Assessments and Ally Integration Report.

Note: Though Goals and Assessments area is visible, the user will only be able to search and view but will not be able to create or edit any Goals.



3. Direct Links (non-system administrators and/or non-Learn accounts)

For users who do not have a Learn system administrator account (including the custom role outlined in option 4) or do not have a Learn user account, access to the Ally Report and Configuration can be provided by providing the direct links below along with using the Key and Secret. The Client ID, Key and Secret should have been provided during/after the implementation process.

If you cannot find this information, these values can be obtained from the Ally building block settings page for your system. Note that URL portion may be different depending on which data center you are hosted from and can be confirmed via the building block settings.

- <https://prod.ally.ac/launch/<client id>>
- <https://prod.ally.ac/launchclientconfig/<client id>>

Ally - Institutional accessibility report

Open the Ally institutional report by providing your LTI credentials below.

LTI Key:

LTI Secret:

Launch

Ally - Configuration

Open the Ally configuration UI by providing your LTI credentials below.

LTI Key:

LTI Secret:

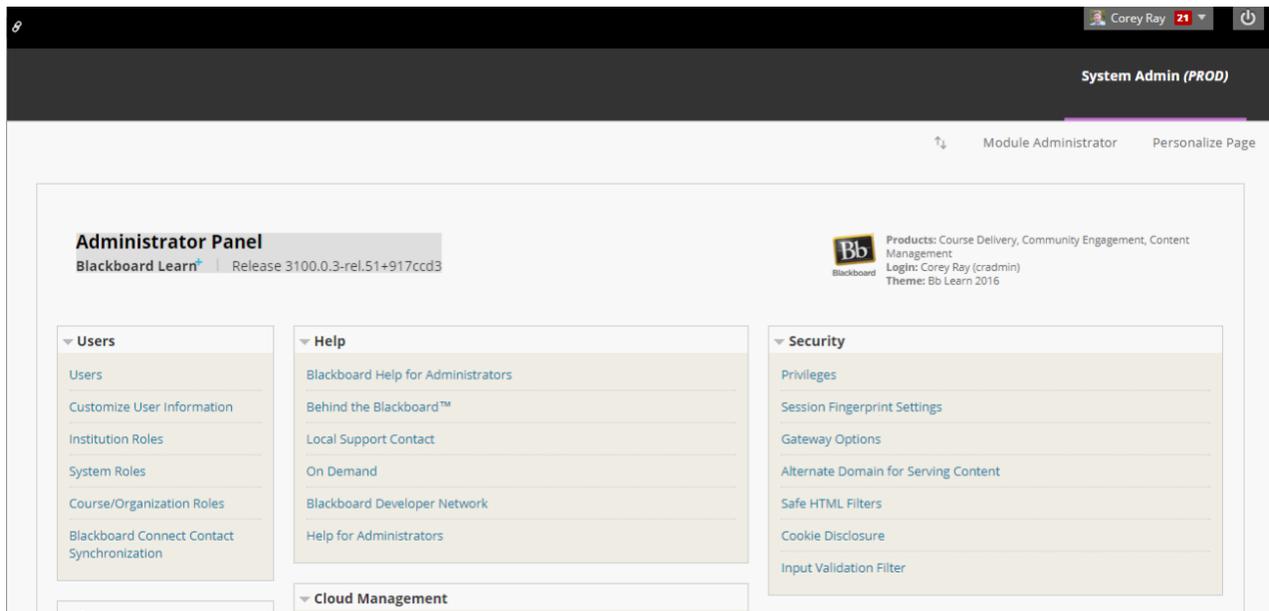
Launch

4. Custom Module and Institution Role

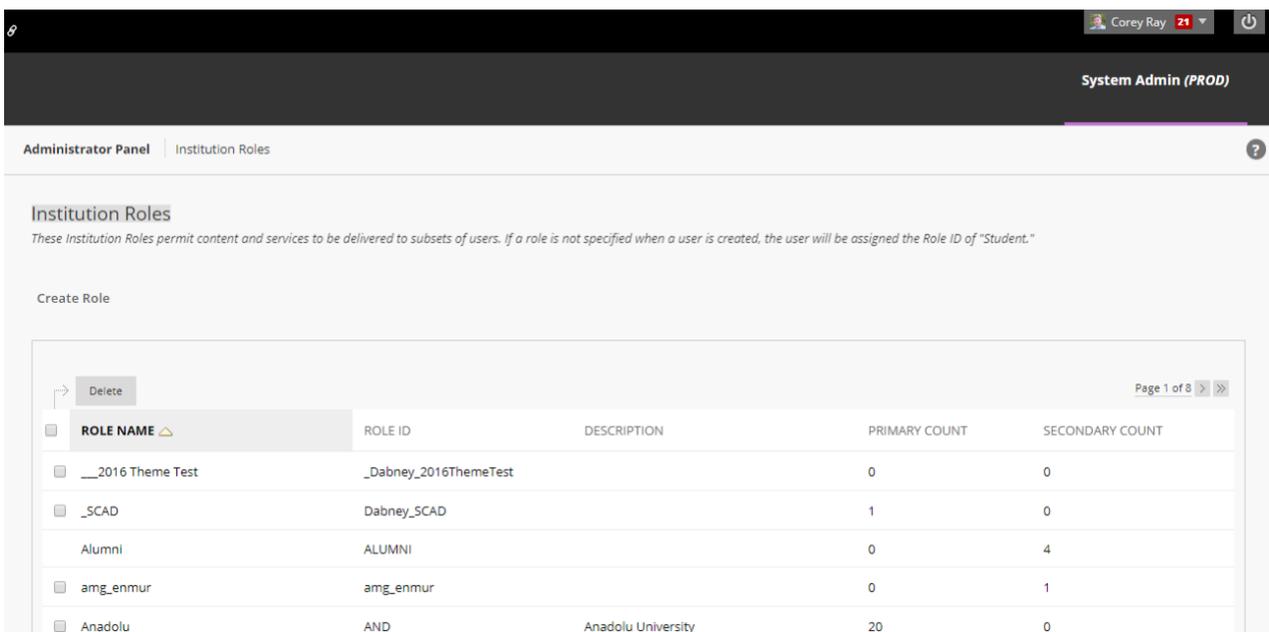
If system admin access is not an option or sharing the info for Direct Links access is problematic, you may choose to include the link and access credentials in a custom module restricted to users with a specific/custom Institution Role/Constituency. This method will not auto login the user but will provide a link and the credentials can then be easily copied and pasted in for access.

Steps:

1. From the System Admin tab, go to Institution Roles.



2. Click Create Role.



3. Add a Role Name such as “Ally Institutional Report” and submit.

Administrator Panel | Institution Roles > Create Institution Role

Create Institution Role

* Indicates a required field.

ROLE PROPERTIES

* Role Name: Ally Institutional Report

* Role ID: Ally_Institutional_Report

Description
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

Rich Text

This Institutional Role is to be used with a module released only to the "Ally Institutional Report" role for easier access to the reports.

Character count: 162

Click **Submit** to proceed. Click **Cancel** to go back.

4. From the System Admin tab, go to Tabs and Modules.

Move Files to Course Files
Terms

Organizations
Organizations
Organization Settings
Organization Catalog
Move Files to Organization Files

Communities
Institutional Hierarchy
Tabs and Modules
Brands and Themes
Discussion Boards
Communities Settings
Domains

Cloud Settings
Reported Items 1
Social Settings
Private Spaces
Blackboard Open Content Settings
Blackboard Store Settings
Partner Cloud Settings

Software Updates
Blackboard Learn Updates Available 1
Building Block Updates Available 0
Blackboard learn+
Upgrade to Release Q2 2017 CU3
Featured Building Blocks Available 5

Content Management
Manage Content

Building Blocks
Web Services
REST API Integrations

Tools and Utilities
Course Messages
Enterprise Surveys
Calendar
Goals
Announcements
Email
Wimba Pronto
Language Packs
System Reporting
System Configuration
Logs
Impersonate
Tools
Chalk Titles
OSCELOT Password Generator and Emailer

5. Select Modules

The screenshot shows the 'System Admin (PROD)' interface. At the top, there is a user profile for 'Corey Ray' with a notification count of '21'. Below the header, the breadcrumb trail reads 'Administrator Panel > Tabs and Modules'. The main content area is titled 'Tabs and Modules' and contains four sections:

- Tabs**: Create and edit Module, Tool, and Link Tabs. Tabs act as central locations for content and tools from across and outside the system.
- Tool Panel**: Add and delete Tools from the Tool Panel that appears by default on the left side of My Institution Tab and can appear on other Module Tabs.
- Modules**: Create, edit, export, and delete Modules that are used to populate Module pages. Modules are items that include content, links, or tools.
- Channels**: Create and edit RSS feeds used to populate Modules.

6. Click Create Module.

The screenshot shows the 'System Admin (PROD)' interface with the breadcrumb trail 'Administrator Panel > Tabs and Modules > Modules'. The main content area is titled 'Modules' and includes a search bar and a table of existing modules.

Search:

Export Modules

<input type="checkbox"/>	TITLE	REFERENCE NAME	MODULE CATEGORY	DESCRIPTION	TYPE	AVAILABLE
<input type="checkbox"/>	__karla		My Blackboard		HTML	Yes
<input type="checkbox"/>	__ISIL		Uncategorized	Módulo ISIL	HTML	Yes
<input type="checkbox"/>	__CSUEB News		My Blackboard		Channel	Yes

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7. Select Module Type as “HTML”, make sure it is available at the System level and available to the “Ally Institutional Report” role and submit.

* Indicates a required field.

GENERAL PROPERTIES

* Title
 Hide Title on Module

* Module Type

* Module Category

Reference Name

Description
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).



This module is for providing easier access to the Ally Institutional Report and is restricted to be visible to only the “Ally Institutional Report” Institution Role.

Click **Submit** to proceed. Click **Cancel** to go back.

System Availability Yes No

Available for Use on a Course Module Page Yes No

Available for Use on an Organization Module Page Yes No

Available for Users to Select from Module List Yes No

Available to Everyone Specific Roles

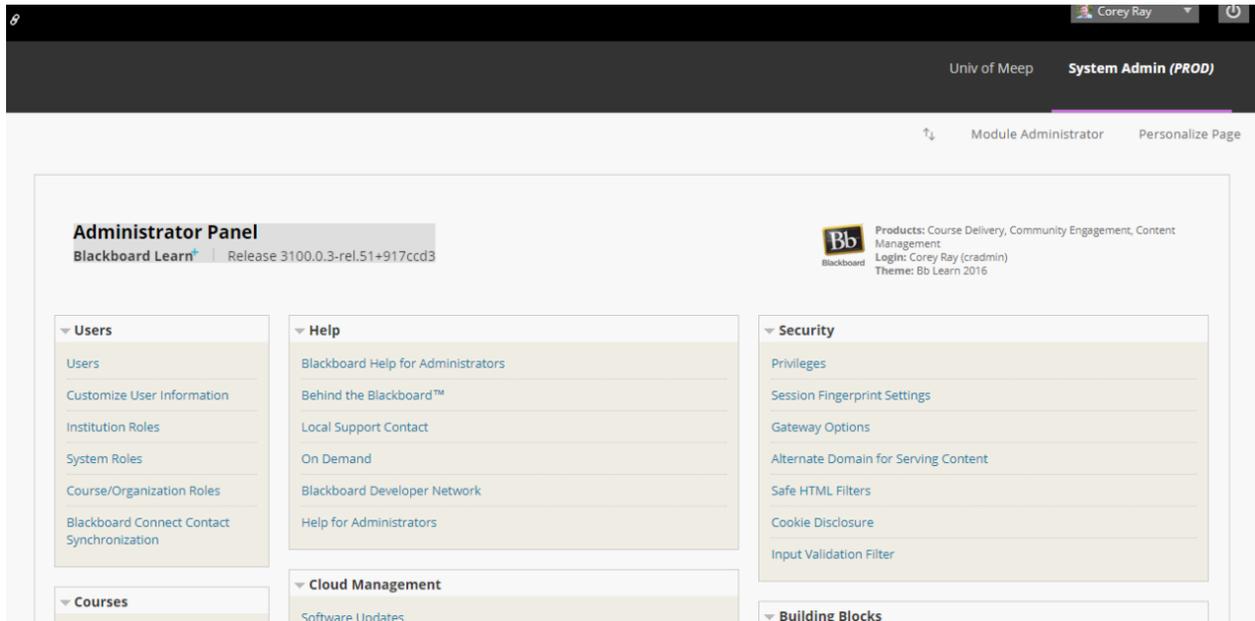
Items to Select	Selected Items
AW-Faculty Associate	Ally Institutional Report
AWhite_Test	
Alumni	
Anadolu	
AnnRC	
AnnouncementReviewContent	

Allow Asynchronous Loading
Allowing the module to load asynchronously keeps it from slowing down the overall page load. However, the page may finish loading before the module finishes loading.

Date_restricted_modules will be hidden from users until the start date of the module is reached.

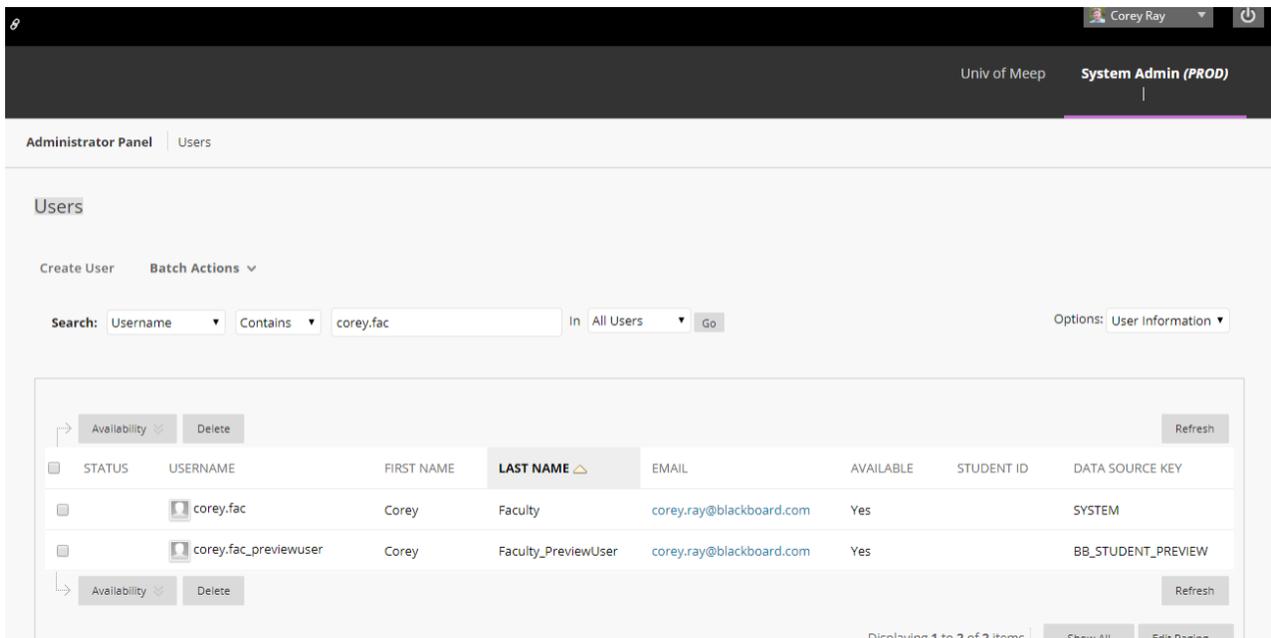
Click **Submit** to proceed. Click **Cancel** to go back.

8. From the System Admin tab, go to Users.



9. Search for the user who needs access to the report access information module.

10. Select the edit option from the contextual menu.



- Update the Institution Roles of the user to include "Ally Institutional Report". This should be added as a Secondary Institution Role as a general rule and should not be used to replace the Primary Institution Role.
- Click submit.

INSTITUTION ROLES

Select one or more Institution Roles

Available Roles	Selected Roles
<ul style="list-style-type: none"> __2016 Theme Test _SCAD Alumni amg_enmur Anadolu AnnouncementReviewContent AnnRC asdf AUTraining AW-Faculty Associate 	<p>Primary Institution Role</p> <p>Corey - University of Meep</p> <hr/> <p>Secondary Institution Roles</p> <p>Ally Institutional Report</p>

SYSTEM ROLES

Select one or more System Roles

Note: Any role other than None, Observer, or Guest will grant access to the Administrator Panel.

Click **Submit** to proceed. Click **Cancel** to go back.

Cancel Submit

- The user should now see the custom module with access information on the tab you added it to.

University of Meep
"where learning is a Bunsen burn away"

Content Collection Univ of Meep System Admin (PROD)

Module Administrator

Helpdesk

Use this module to put in custom Helpdesk information such as videos, links and more.

You can add links, embedded videos, images, tables and text such as phone numbers.

My Announcements

No Institution Announcements have been posted in the last 7 days.

No Course or Organization Announcements have been posted in the last 7 days.

[more announcements...](#)

My Courses

Courses where you are: Instructor

[Corey Target Course](#)

[Gavin de Becker](#)

[Introduction to Ancient Egypt Ultra Prep](#)

[NTIS Practice Course](#)

Courses where you are: Student

[Corey Child Course](#)

Ally Institutional Report Access

To access the Ally Institutional Report click on the link below and copy/paste the credentials provided:

- <https://prod.ally.ac/launch?client id=> (URL for your Production environment)

LTI Key: d8r87gf78wff0s0f9ff9s98

LTI Secret: 2hrh33i3jw6o0d8rhrmt