

Ally Integration / Institutional Report Access

Traditional Access (non-system admin account or non-Learn account):

For users who do not or will not have a Learn system admin account or do not have a Learn user account, access to the Institutional Report can be provided by providing the web address below along with using the LTI key and secret which can be obtained from the building block settings page of your system:

- <https://prod.ally.ac/launch/<client id>> (URL for your Production environment)

Access Alternative for Learn account holders that are not system admins:

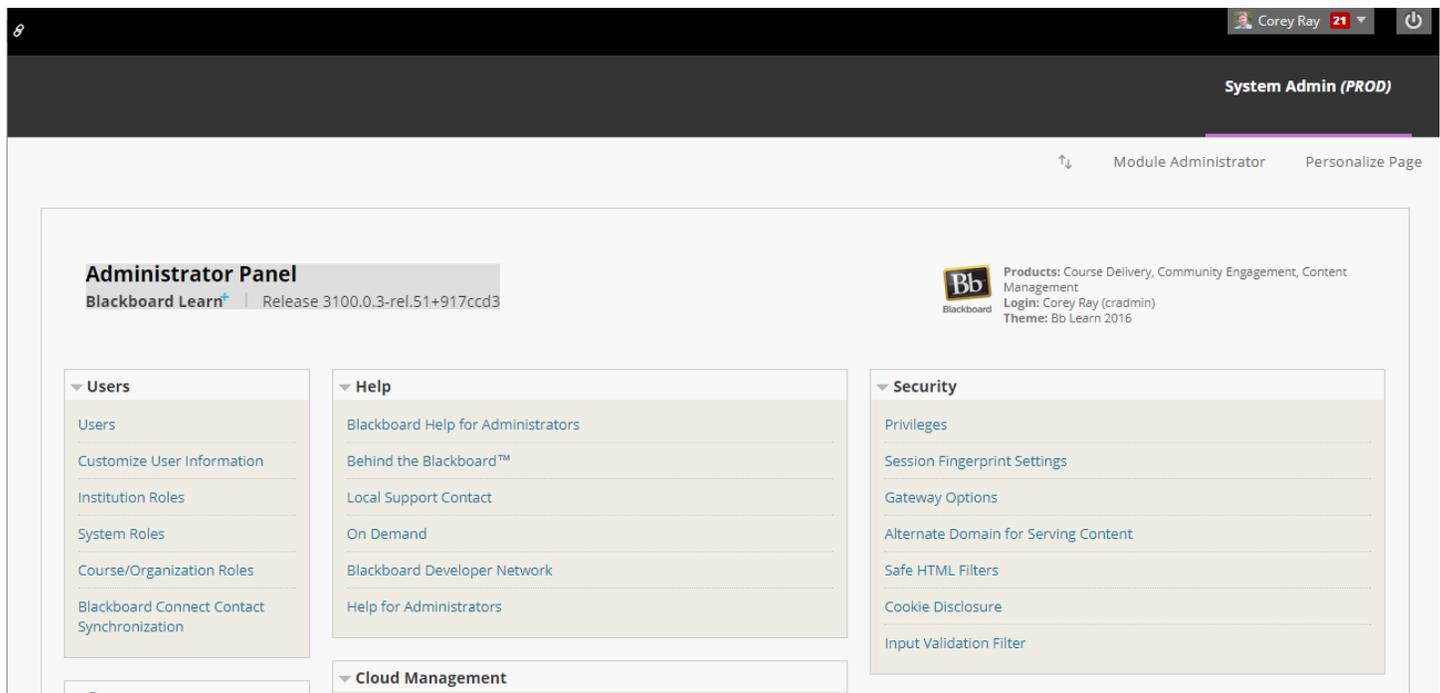
If you think sharing this info might be difficult or problematic for users to keep track of, consider the following:

Quick Steps:

1. Create an Institution Role named "Ally Institution Report".
2. Create a custom HTML module that is only available to "Ally Institution Report".
3. Within the module include the URL and LTI key and secret. The user will still have to copy/paste the info in but it will be accessible via Learn.
4. Add the new Module to an appropriate location (i.e. Tab) as part of the tab's default content.
Note: It is not necessary to create a separate tab for this module since only users with the appropriate Institution Role will be able to see it.
5. Search and find a user who should have this access.
6. Edit the user's info to include this new Institution Role. They will now

Detailed Steps:

1. From the System Admin tab, go to Institution Roles.



The screenshot displays the Blackboard System Admin (PROD) interface. At the top right, the user is identified as Corey Ray with a notification badge showing '21'. The main header reads 'System Admin (PROD)'. Below the header, there are navigation options: 'Module Administrator' and 'Personalize Page'. The main content area is titled 'Administrator Panel' and includes the Blackboard Learn logo and version information: 'Blackboard Learn* | Release 3100.0.3-rel.51+917ccd3'. To the right, there is a Blackboard logo and system information: 'Products: Course Delivery, Community Engagement, Content Management', 'Login: Corey Ray (craadmin)', and 'Theme: Bb Learn 2016'. The interface is organized into three main sections: 'Users', 'Help', and 'Security'. The 'Users' section includes links for 'Users', 'Customize User Information', 'Institution Roles', 'System Roles', 'Course/Organization Roles', and 'Blackboard Connect Contact Synchronization'. The 'Help' section includes links for 'Blackboard Help for Administrators', 'Behind the Blackboard™', 'Local Support Contact', 'On Demand', 'Blackboard Developer Network', and 'Help for Administrators'. The 'Security' section includes links for 'Privileges', 'Session Fingerprint Settings', 'Gateway Options', 'Alternate Domain for Serving Content', 'Safe HTML Filters', 'Cookie Disclosure', and 'Input Validation Filter'. A 'Cloud Management' section is partially visible at the bottom.

2. Click Create Role.

Institution Roles

These Institution Roles permit content and services to be delivered to subsets of users. If a role is not specified when a user is created, the user will be assigned the Role ID of "Student."

Create Role

Table with 5 columns: ROLE NAME, ROLE ID, DESCRIPTION, PRIMARY COUNT, SECONDARY COUNT. Includes a 'Delete' button and 'Page 1 of 8' indicator.

ROLE NAME	ROLE ID	DESCRIPTION	PRIMARY COUNT	SECONDARY COUNT
__2016 Theme Test	_Dabney_2016ThemeTest		0	0
_SCAD	Dabney_SCAD		1	0
Alumni	ALUMNI		0	4
amg_enmur	amg_enmur		0	1
Anadolu	AND	Anadolu University	20	0

3. Add a Role Name such as "Ally Institutional Report" and submit.

Create Institution Role

* Indicates a required field.

ROLE PROPERTIES

Role Name: Ally Institutional Report
Role ID: Ally_Institutional_Report

Description

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

This Institutional Role is to be used with a module released only to the "Ally Institutional Report" role for easier access to the reports.

Character count: 162

Click **Submit** to proceed. Click **Cancel** to go back.

Cancel Submit

4. From the System Admin tab, go to Tabs and Modules.

Move Files to Course Files

Terms

▼ Organizations

Organizations

Organization Settings

Organization Catalog

Move Files to Organization Files

▼ Communities

Institutional Hierarchy

Tabs and Modules

Brands and Themes

Discussion Boards

Communities Settings

Domains

Cloud Settings

Reported Items 1

Social Settings

Private Spaces

Blackboard Open Content Settings

Blackboard Store Settings

Partner Cloud Settings

▼ Software Updates



Blackboard Learn
Updates Available



Building Block
Updates Available

Blackboard learn⁺
Upgrade to Release Q2 2017 CU3



Featured Building Blocks Available

▼ Content Management

Manage Content

Building Blocks

Web Services

REST API Integrations

▼ Tools and Utilities

Course Messages

Enterprise Surveys

Calendar

Goals

Announcements

Email

Wimba Pronto

Language Packs

System Reporting

System Configuration

Logs

Impersonate

Tools

Chalk Titles

OSCELOT Password Generator and Emailer

Tabs and Modules

Tabs

Create and edit Module, Tool, and Link Tabs. Tabs act as central locations for content and tools from across and outside the system.

Tool Panel

Add and delete Tools from the Tool Panel that appears by default on the left side of My Institution Tab and can appear on other Module Tabs.

Modules

Create, edit, export, and delete Modules that are used to populate Module pages. Modules are items that include content, links, or tools.

Channels

Create and edit RSS feeds used to populate Modules.

Modules

Create Module

Export Modules

Search:

Table with 7 columns: TITLE, REFERENCE NAME, MODULE CATEGORY, DESCRIPTION, TYPE, AVAILABLE. Includes a 'Delete' button and 'Page 1 of 15' indicator.

TITLE	REFERENCE NAME	MODULE CATEGORY	DESCRIPTION	TYPE	AVAILABLE
__karla		My Blackboard		HTML	Yes
__ISIL		Uncategorized	Módulo ISIL	HTML	Yes
_CSUEB News		My Blackboard		Channel	Yes

- 5. Click Create Module.
- 6. Select Module Type as "HTML", make sure it is available at the System level and available to the "Ally Institutional Report" role and submit.

* Indicates a required field.

GENERAL PROPERTIES

* Title
 Hide Title on Module

* Module Type

* Module Category

Reference Name

Description

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).



This module is for providing easier access to the Ally Institutional Report and is restricted to be visible to only the "Ally Institutional Report" Institution Role.

Click **Submit** to proceed. Click **Cancel** to go back.

System Availability Yes No

Available for Use on a Course Module Page Yes No

Available for Use on an Organization Module Page Yes No

Available for Users to Select from Module List Yes No

Available to Everyone Specific Roles

Items to Select	Selected Items
AW-Faculty Associate	Ally Institutional Report
AWhite_Test	
Alumni	
Anadolu	
AnnRC	
AnnouncementReviewContent	

Allow Asynchronous Loading
Allowing the module to load asynchronously keeps it from slowing down the overall page load. However, the page may finish loading before the module finishes loading.

Date-restricted modules will be hidden from users until the start date of the module is reached.

Click **Submit** to proceed. Click **Cancel** to go back.

7. From the System Admin tab, go to Users.

Administrator Panel
Blackboard Learn+ | Release 3100.0.3-rel.51+917ccd3

Products: Course Delivery, Community Engagement, Content Management
Login: Corey Ray (cradmin)
Theme: Bb Learn 2016

- Users**
 - Users
 - Customize User Information
 - Institution Roles
 - System Roles
 - Course/Organization Roles
 - Blackboard Connect Contact Synchronization
- Help**
 - Blackboard Help for Administrators
 - Behind the Blackboard™
 - Local Support Contact
 - On Demand
 - Blackboard Developer Network
 - Help for Administrators
- Security**
 - Privileges
 - Session Fingerprint Settings
 - Gateway Options
 - Alternate Domain for Serving Content
 - Safe HTML Filters
 - Cookie Disclosure
 - Input Validation Filter
- Courses**
- Cloud Management**
 - Software Updates
- Building Blocks**

- Search for the user who needs access to the report access information module.
- Select the edit option from the contextual menu.

Users

Create User Batch Actions ▾

Search: Username ▾ Contains ▾ corey.fac In All Users ▾ Go Options: User Information ▾

STATUS	USERNAME	FIRST NAME	LAST NAME ▲	EMAIL	AVAILABLE	STUDENT ID	DATA SOURCE KEY
<input type="checkbox"/>	corey.fac	Corey	Faculty	corey.ray@blackboard.com	Yes		SYSTEM
<input type="checkbox"/>	corey.fac_previewuser	Corey	Faculty_PreviewUser	corey.ray@blackboard.com	Yes		BB_STUDENT_PREVIEW

Displaying 1 to 2 of 2 items | Show All | Edit Paging

- Update the Institution Roles of the user to include “Ally Institutional Report”. This should be added as a Secondary Institution Role as a general rule and should not be used to replace the Primary Institution Role.
- Click submit.

INSTITUTION ROLES

Select one or more Institution Roles

Available Roles	Selected Roles
___2016 Theme Test _SCAD Alumni amg_enmur Anadolu AnnouncementReviewContent AnnRC asdf AUTraining AW-Faculty Associate	Primary Institution Role Corey - University of Meep Secondary Institution Roles Ally Institutional Report

SYSTEM ROLES

Select one or more System Roles

Note: Any role other than None, Observer, or Guest will grant access to the Administrator Panel.

Click **Submit** to proceed. Click **Cancel** to go back.

Cancel Submit

12. The user should now see the custom module with access information on the tab you added it to.

The screenshot shows the University of Meep system interface. The header includes the University of Meep logo and tagline "where learning is a Bunsen burn away". The user is logged in as Corey Faculty. The main content area is titled "Module Administrator" and contains three panels:

- Helpdesk:** Use this module to put in custom Helpdesk information such as videos, links and more. You can add links, embedded videos, images, tables and text such as phone numbers.
- My Announcements:** No Institution Announcements have been posted in the last 7 days. No Course or Organization Announcements have been posted in the last 7 days. [more announcements...→](#)
- My Courses:** Courses where you are: Instructor
[Corey Target Course](#)
[Gavin de Becker](#)
[Introduction to Ancient Egypt Ultra Prep](#)
[NTIS Practice Course](#)
Courses where you are: Student
[Corey Child Course](#)
- Ally Institutional Report Access:** To access the Ally Institutional Report click on the link below and copy/paste the credentials provided:
 - <https://prod.ally.ac/launch/<client id>> (URL for your Production environment)LTI Key: d8r87gf78wfff0s0f9ffj9s98
LTI Secret: 2hrh33i3jw6o0d8rhmt

Access Alternative for Learn account holders that are not higher level system admins or need restricted access:

For many there may be a desire to add a privilege for Ally access to an existing admin role. A specific associated privilege is not currently outlined in the privileges list. However, you can create a new system admin role as outlined below and provide a user this custom admin role or add it as a secondary admin role to ensure access to the report is possible. This role does not require any link or credentials sharing.

Quick Steps:

System Admin > System Roles >

1. Create Role (Note: Do not base the role on a copy as there are hidden permissions associated with built-in roles that you won't be able to remove/restrict as completely.)
2. From the Privileges page of your new System Role:

- a. Change to Show All.
 - b. Select checkbox for "All".
 - c. Select Restrict Privileges.
 - d. Click OK.
3. Search for Administrator Panel in the search box.
 - a. Locate the one listed as "Administrator Panel".
 - b. Select the checkbox next to it.
 - c. Select to Permit Privileges.
 - d. Click OK.
 4. Associate user account to your new System Role.

The role can see two options (see below). The one for Goals and Assessments will let them view the Goals area and search for Goals but they will not be able to run reports, edit, or create Goals, types, etc.

Detailed Steps:

1. From the System Admin tab, go to System Roles.

The screenshot shows the Blackboard System Admin (PROD) interface. The top navigation bar includes the user name 'Corey Ray' and a '21' notification. The page title is 'System Admin (PROD)'. The main content area is titled 'Administrator Panel' and includes sections for 'Users', 'Help', and 'Security'. The 'Users' section is expanded, showing options like 'Users', 'Customize User Information', 'Institution Roles', 'System Roles', 'Course/Organization Roles', and 'Blackboard Connect Contact Synchronization'. The 'Help' section includes links for 'Blackboard Help for Administrators', 'Behind the Blackboard™', 'Local Support Contact', 'On Demand', 'Blackboard Developer Network', and 'Help for Administrators'. The 'Security' section includes links for 'Privileges', 'Session Fingerprint Settings', 'Gateway Options', 'Alternate Domain for Serving Content', 'Safe HTML Filters', 'Cookie Disclosure', and 'Input Validation Filter'. A 'Cloud Management' section is partially visible at the bottom.

2. Click Create Role.

System Roles

Create Role

Delete Page 1 of 3 >>

ROLE NAME	ROLE ID	DESCRIPTION	DOMAIN ASSOCIATIONS
<input type="checkbox"/> _Help Desk Staff	_TEST123		
<input type="checkbox"/> Q_New Course Administrator	SDABNEY.NEW.COURSE.ADMIN.ROLE		
<input type="checkbox"/> Administrator for CD Admin Training 2014	2014.ADMIN.CD		
<input type="checkbox"/> ADMIN-ITBA	ADMIN_TEST		
<input type="checkbox"/> Alberta's Role	AMG	Created for training purposes only AG 0708.	

3. Add a Role Name such as "Ally Institutional Report" and submit.

Create System Role

* Indicates a required field.

ROLE PROPERTIES

* Role Name

* Role ID

Description
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

This system admin role has restricted access and can view/read only Goals and can browse and view the Ally Institutional Report.

Character count: 130

Click **Submit** to proceed. Click **Cancel** to go back.

Cancel Submit

4. From the Privileges page of your new System Role:
 - a. Change to Show All.
 - b. Select checkbox for "All".
 - c. Select Restrict Privileges.
 - d. Click OK.
5. Search for Administrator Panel in the search box.
 - a. Locate the one listed as "Administrator Panel".
 - b. Select the checkbox next to it.
 - c. Select to Permit Privileges.
 - d. Click OK.

Privileges: ▾	
<input type="checkbox"/>	Permitted ▲ Privileges
<input checked="" type="checkbox"/>	Administrator Panel
<input type="checkbox"/>	Administrator Panel (Building Blocks

6. From the System Admin tab, go to Users.

The screenshot shows the Blackboard System Admin interface. At the top, there is a navigation bar with the user name 'Corey Ray' and a power icon. Below the navigation bar, the page title is 'Univ of Meep System Admin (PROD)'. The main content area is titled 'Administrator Panel' and includes the following sections:

- Users:** Users, Customize User Information, Institution Roles, System Roles, Course/Organization Roles, Blackboard Connect Contact Synchronization.
- Help:** Blackboard Help for Administrators, Behind the Blackboard™, Local Support Contact, On Demand, Blackboard Developer Network, Help for Administrators.
- Security:** Privileges, Session Fingerprint Settings, Gateway Options, Alternate Domain for Serving Content, Safe HTML Filters, Cookie Disclosure, Input Validation Filter.
- Cloud Management:** Software Updates.
- Building Blocks:** (Section header visible).

7. Search for the user who needs access to the report.

8. Select the edit option from the contextual menu.

Univ of Meep **System Admin (PROD)**

Administrator Panel | Users

Users

Create User Batch Actions ▾

Search: Username ▾ Contains ▾ corey.fac In All Users ▾ Go Options: User Information ▾

STATUS	USERNAME	FIRST NAME	LAST NAME ▲	EMAIL	AVAILABLE	STUDENT ID	DATA SOURCE KEY
<input type="checkbox"/>	 corey.fac	Corey	Faculty	corey.ray@blackboard.com	Yes		SYSTEM
<input type="checkbox"/>	 corey.fac_previewuser	Corey	Faculty_PreviewUser	corey.ray@blackboard.com	Yes		BB_STUDENT_PREVIEW

Displaying 1 to 2 of 2 items | Show All | Edit Paging

9. Update the System Admin role of the user to include “Ally Institutional Report”.
10. Click submit.
11. The user should now see the System Admin tab with only the Tools and Utilities module and links to Goals and Assessments and Ally Integration Report.
Note: Though Goals and Assessments area is visible, the user will only be able to search and view but will not be able to create or edit any Goals.

Corey Ray ▾

My Institution Courses Community Services **System Admin**

Administrator Panel Blackboard Learn+ | Release 3200.8.0-rel.30+16cb269

Blackboard Products: Course Delivery, Community Engagement, Content Management, Outcomes Assessment
 Login: Corey Ray (crally)
 Theme: Bb Learn 2012

Tools and Utilities

- [Goals and Assessments](#)
- [Ally Integration Report](#)

Goals and Assessments

Schools can demonstrate that their programs and curricula are effective by aligning course content and activities with goals in Blackboard Learn.

Search



Ally Integration Report Corey Ray

[Overview](#)
[Courses](#)
Export

Search for a course Other course ▾

Bb-Exemplary-Master-01-JG Instructional Media & Technology	1	74	15%
Ally_Sample Ally Sample Course	0	2	24%
Bb-Sandbox-01-JG Bb Sandbox 01 - JG	2	1	25%